

## APPLICATION for 2022 Food Security Micro-Grant Durham Congregations In Action

In Durham County, estimated food pantry participation is 152% higher than before the pandemic (Food Bank of Central and Eastern NC, August 2021). Emergency food providers in Durham have been supporting families for almost 2 years and continue to be a safe haven for those most impacted by the COVID-19 pandemic. Durham Congregations In Action is partnering with the County of Durham to support the work of community organizations with grant funding for February-June 2022. Organizations providing emergency food assistance to residents of Durham County are eligible to apply. Priority will be given to organizations serving historically marginalized communities most impacted by the negative economic impacts of COVID-19.

Eligible Uses of Funding:

- Food
- Materials/supplies such as bags, disposable tableware, paper products for food service, PPE, boxes, cleaning supplies for extra COVID safety
- Infrastructure such as refrigeration, freezers, storage space, shelving, hand trucks, carts, tables
- Transportation of food from vendors or to recipients, and other essential food delivery operations

For more information and technical support, please contact Spencer Bradford at [dcia@dcia.org](mailto:dcia@dcia.org).

Organization Legal Name	
Organization Director/ Lead Officer	
Name of Organization Officer who will sign contract (if different)	
Contract Signer's Email Address	
Contract Signer's Contact Phone Number	
Name of Contact Managing the Grant Funds (documentation of services and expenses)	
Grant Manager Email Address:	
Grant Manager Contact Phone Number	
Type of organization (nonprofit, religious congregation, school, etc.)	
Organization physical address	
Organization mailing address	
Organization address for site of food services	
Organization phone number	
Bank or credit union with checking account in agency's name	
Organization web site (if available)	
Organization Federal Employer Identification Number (FEIN)	
Please attach total organization operating budget for current year	
Please attach the organization's financial statement for its last complete fiscal year, and a detailed budget statement showing total amounts spent on expenses requested for funding (food, other supplies, transportation, etc).	
Please attach budget for the food service program (if different from/ smaller than the organization budget)	
Please attach your last fiscal year end's financial statement.	

Please attach copy of most recent Form 990 (if a nonprofit)	
Please attach a roster of the organization’s volunteer Board of Directors, and a statement of how many identify as Black, Hispanic/Latinx, Indigenous, or People of Color (BIPOC).	
<p>Please specify in the column on the right the amount of funding requested for the following <b>eligible categories</b>; please add explanation if you’d like to clarify anything:</p> <p>PREPARED MEALS on site – (food costs and serving supplies)</p> <p>PREPARED MEALS, delivered - (food costs and packaging supplies)</p> <p>GROCERY BAGS/BOXES, pickup at organization –</p> <p>GROCERY BAGS/BOXES, delivered –</p> <p>PRODUCE-ONLY BOXES, pickup at organization –</p> <p>PRODUCE-ONLY BOXES, delivered –</p> <p>TRANSPORTATION of Food to Service Site –</p> <p>TRANSPORTATION of Delivered Food to Recipients -</p> <p>STORAGE/OPERATING EQUIPMENT OR OTHER INFRASTRUCTURE to provide food at a food pantry/bank (e.g., purchase of refrigerator, freezer, sink, shelving, etc)</p>	<p><b>Amounts of funding requested.</b> DCIA will award grants of \$45,000-\$60,000 to 3-5 organizations, and grants of up to \$10,000 to 10-20 organizations.</p>
Please attach a statement of the services provided by your organization in 2021 – number of people served, with what resources (how much food), number of volunteers, locations of service, additional non-food assistance, etc. What are your current efforts to address food insecurity?	
<p>How many paid staff work for your organization?</p> <p>How many staff identify as Black/ African-American?</p> <p>How many staff identify as Hispanic/Latinx?</p>	
How many volunteers currently work in your food program?	
<p>How many of your 2021 recipients/participants were identified as Black/ African-American?</p> <p>How many of your 2021 recipients/participants were identified as Hispanic/Latinx?</p> <p>How do you currently track service participation/use by race and ethnicity?</p>	
How do you record food provided?	

<p>IF YOU PROVIDE GROCERY BOXES/BAGS, approximately how many meals are supplied in each package? Or how many pounds of food average is each package?</p>	
<p>Where do acquire your food for distribution? (Retail stores, caterers/restaurants, donation drives, farms/gardens, Food Bank, USDA, salvage, etc.)</p>	
<p>Can you confirm your recipients/participants are not required to participate in religious activities to receive food services? Organizations that require such activities as part of their food delivery service are not eligible for this funding.</p>	
<p>From March 1 through June 30, how much food do you project to distribute if your request is funded (# of meals or pounds of food)?</p>	
<p>If funded, will you be able to report the total number of recipients/participants assisted with food? The number of Black recipients/participants, the number of Latinx/Hispanic recipients/participants and the number of Native American recipients/participants?</p>	
<p>Please provide a description of how your proposed use of funds will reduce food insecurity. Please describe if you are targeting specific groups of people (ex. low-income, single parents, older adults, Black, or Hispanic/Latinx). (limit to 2,000 characters)</p>	
<p>Who are your partners, if any, in addressing this problem? (limit to 500 characters)</p>	
<p>How will you define and/or measure success? (limit to 500 characters)</p>	

Applications and supporting documentations must be received by **4:00 p.m., February 4, 2021**, electronically at [dcia@dcia.org](mailto:dcia@dcia.org).