

Durham Congregations In Action Announces Availability of Seed Money

Durham Congregations In Action (DCIA) is pleased to invite applications for Seed Money for new projects that address unmet community needs in Durham. Awards of no more than \$2000 will be made to each recipient, to distribute a total of \$6000 in grant funding. Application forms and Guidelines will be available at the DCIA web site: www.dcia.org. The deadline for applications for this grant cycle is Nov. 18, 2011. If you have questions, please contact Spencer Bradford, DCIA Executive Director, at dcia@dcia.org, or at 919-688-2036.

Guidelines for Application for Seed Money Durham Congregations In Action (DCIA)

1. The deadline for submission of complete applications is November 18. Funding decisions will be announced by December 16.
2. To be eligible for funding a program must
 - a) Be consistent with DCIA's Mission, Vision and Key Beliefs.
[<http://dcia.org/docs/dciabrochure.pdf>];
 - b) Offer solutions to community problems of poverty, racism and violence in Durham County.
 - c) Be in operation less than five years; if the sponsoring agency is older than five years, the program/project for which funding is being sought must be in operation less than five years.
 - d) Not proselytize or promote a specific religion.
3. Submit applications electronically to DCIA@dcia.org. Download the following page, fill in each section, and send it as an email attachment (Word or pdf). Applications must arrive by email at the above address, or by hard copy personally delivered to the DCIA office (top floor of Duke Memorial United Methodist Church, 504 W. Chapel Hill St.) prior to 5:00 p.m. on November 19. Please do not submit the application by fax or postal mail. If electronic submission or personal delivery poses problems, please call Spencer Bradford at the number below.
4. Two supporting documents (one copy of each) must be submitted by mail to the DCIA office at 504 West Chapel Hill St, Durham, NC, 27701, or electronically to dcia@dcia.org:
 - a. The organization's 501(c)3 Letter of Determination from the IRS;
 - b. The organization's list of Board of Directors, with name, address, telephone number, and affiliation. Please identify on the list the officers of the Board.
5. DCIA representatives may make a site visit as part of the funding determination process.
6. Grants vary in size, up to a maximum of \$2000. The number of grants and the amount of each grant is at the discretion of the Seed Grant committee and the DCIA Board of Directors.
7. Recipients of grants must submit a written report on the program funded by August 31, 2011, and may be asked to report on their program at a DCIA Assembly Meeting.

If you have questions, Spencer Bradford, DCIA Executive Director, at dcia@dcia.org, or 919-688-2036.

Application to Durham Congregations in Action for Seed Money

(Download this page and complete each section.)

Organization/Project Name: _____

Address: _____

Email: _____

Phone: _____ Fax: _____

Contact Person: _____

Person completing application (if different): _____

Please respond to the following questions for the Program to be supported by a Seed Money Grant. A high level of specificity strengthens an application.

1. Describe the purpose of the program, its target population, and the Durham community need the program addresses.
2. List the program's objectives and anticipated or real outcomes.
3. Describe the history of your organization and how the particular program has developed a new initiative within the organization.
4. Indicate the specific dollar amount being requested. Describe how the money will be used. Include a program budget and indicate other funding sources and amounts. Include a balance sheet and an Income/Expense Report for your organization or program (last fiscal year, and year to date, if available).
5. Describe how the program will be evaluated. Describe how its outcomes will be sustained.
6. Indicate what community partners will be collaborating and cooperating with this project. How will this project interact with other community services (fill gaps or build on other services)?
7. Describe the skills, experience, and management abilities of the program leader(s) and staff. If volunteers are used in the program, indicate how. Describe the racial, gender, and age diversity of the program staff and participants.
8. If this project is sponsored by a congregation, have they participated in DCIA in the past?